

Command Directed Behavioral Health Evaluations (CDBHE) Escort Guidelines

All information below should be read / understood prior to the appointment being scheduled. Commander and escort are required to initial / sign respective areas. Failure to provide the initialed / signed documentation could result in appointment cancellation.

Commander's Responsibilities:

- Assign an escort who is an NCO or Officer, equivalent or higher than the rank of the Service Member (SM) being escorted.
- Assign an escort who is a responsible member of the SM's Chain of Command or designee of the Commander.
- Brief escort of responsibilities as stated below. Ensure that the escort is aware of their responsibility to initial documents upon arrival to the clinic.
- If Reserve or National Guard, Command must ensure SM and escort are on Active Duty orders for the day of the scheduled appointment.
- Provide clinic with a phone number / email that Commander can be reached the day of the scheduled appointment and/or after for the provider.
- Ensure SM and escort are in duty uniform or appropriate civilian attire for scheduled appointment.

I understand and will comply with all Commander's Responsibilities.

Print Commander's Name

Commander's Signature

Date

Escort's Responsibilities:

- Escort is required to be with the SM throughout the duration of the scheduled evaluation. The SM will not be left alone at any time, unless completing the Behavioral Health Data Portal or in session with the Behavioral Health (BH) provider.
- Escort is required to remain within the clinic waiting room while the SM is with the BH provider.
- Escort and SM will remain within the clinic until staff informs the escort that the evaluation is complete.
- Escort and SM are discouraged from partaking in any alcohol or illegal substances prior to the evaluation. If the SM or escort are suspected of being under the influence of any substances the Provost Marshall and Commander will be notified immediately.
- Escort is responsible for always maintaining a professional behavior.

I understand and will comply with all Escort's Responsibilities.

Print Escort's Name

Escort's Signature

Date